

FACULTY SENATE MEETING MINUTES
North Carolina A&T State University
Academic Classroom Building (A101)
Tuesday, September 22, 2015
3:00 p.m.

Tony Graham, President Presiding

Senate Members Present: Phoebe Ajibade, Ronnie Bailey, Sherrie Cannoy, Temeka Carter, Angel Dowden, Bonnie Fields, Dwedor Ford, Tony Graham, Gwendolyn Highsmith-Quick, Floyd James, Alvin Keyes, John Kizito, Luba Kurkalova, Roland Leak, Z Li, Robert Li, Patrick Martin, Stephen McCary-Henderson, Mahour Mellat-Parast, Gregory Meyerson, Elizabeth Newcomb, Thomas Redd, Ceola Ross Baber, Lewis Waller, Hong Wang, Jenora Waterman, Cindy Waters, Sheila Whitley.

Departments Not Represented: Chemistry; History; Political Science; Sociology and Social Work; Visual and Performing Arts; Energy Environmental Systems; Chemical and Bioengineering; Computer Science; Computational Science and Engineering; Agribusiness, Applied Economics and Agriscience Education; Natural Resources and Environmental Design; Electronics, Computer and Information Technology; Graphic Design Technology; Library Services; Army ROTC; Air Force ROTC; Provost Office.

The meeting was called to order by Dr. Tony Graham, President Presiding.

Senate Welcome

Dr. Tony Graham

Dr. Graham extended greetings and thanked everyone for their presence. He gave an overview of the agenda, noting that a presentation would be made by Provost and Vice Chancellor for Academic Affairs Dr. Joe B. Whitehead.

Approval of Minutes

It was properly moved and seconded to approve the August 25, 2015 Faculty Senate Meeting Minutes. The motion carried.

Town Hall Meetings Dates/Times/Facilitators

Dr. Tony Graham

Dr. Graham distributed the Faculty Senate Faculty Town Hall Meeting Schedule, 2015-2016. The faculty at-large will be engaged through these town hall meetings.

Senate Committee Meetings Place/Dates/Times

Dr. Tony Graham

Dr. Graham distributed the Senate Committee Meeting Schedule, 2015-2016. Administrative assistance is available at the Senate House on Tuesdays, Wednesdays and Thursdays.

Provost Remarks

Provost Joe B. Whitehead

Provost Whitehead provided information on the following items which were an outgrowth of college/school/area Faculty Senate Town Hall Meeting discussions that took place on September 1st and 3rd: Post tenure review (PTR) and reappointment, promotion and tenure (RPT) revisions; Faculty Handbook Chapter IV; and academic restructuring committee progress. He noted that the Chancellor has charged Legal Counsel along with himself to work with the Handbook Committee. The PTR and RPT revisions are in hard copy and will be shared with President Graham within the next week. Chapter IV is under review with revisions to be sent to the Board of Trustees for anticipated approval at its November 2015 Board Meeting. The Restructuring Committee has been established, the charge has been issued, and chairs are in place. Dr. Scott Jenkins is available to assist the Committee, as requested. Moreover, Provost Whitehead noted that the work of all committees is moving according to schedule and from his perspective is going quite well.

Additionally, the Provost reported that discussions are being offered that include enhancement of student success, advising, enrollment, retention and graduation rates, academic program alignment, 120 credit hour curriculums, marketing/advertising, and online course offerings.

Faculty Assembly Report

Dr. Roland Leak

Dr. Leak shared highlights of on-line class programming and fee structuring; and information regarding a *statement of mutual expectations* that is given to newly hired tenure track faculty at NC State University. He reported that the statement is a mutually agreed upon set of expectations for both faculty and administration that may be helpful for the annual review and tenure track processes if adopted at NC A&T. For additional information the *statement of mutual expectations policy* can be reviewed on NC State's website at <http://policies.ncsu.edu/regulation/reg-05-20-27>.

REG 05.20.27 - Statements of Mutual Expectations ...

NC STATE UNIVERSITY

1. Development of the Statement of Mutual Expectations. The Statement of Mutual Expectation (SME) is a written description of the mix of the individual faculty ...

[Read more...](#)

New Program and Curricula Report

Dr. Sheila Whitley

Dr. Whitley brought to the floor 1 proposal package that was discussed in their committee meeting on September 8, 2015. It was properly moved and seconded that the proposal be approved as presented. The motion carried. The proposal is as follows:

1. Family and Consumer Sciences. Thirteen (13) undergraduate course changes; and one (1) undergraduate curriculum guide

Committee Reports

Dr. Tony Graham

Dr. Graham noted that faculty inquiries, concerns and issues are moving at an accelerated rate. In order to respond to the faculty timely, all standing committees were encouraged to adhere to the meeting schedules. Dr. Graham stated that the Welfare Committee needs a chair.

The Hearing & Reconsideration Committee and the Grievance Committee recommended memberships were presented to the Senate for vote. Upon review and discussion, it was properly moved and seconded that the memberships of these two committees be approved as presented. The motion carried.

Upon request by Dr. Graham, Dr. Craig Rhodes, Special Assistant to the Provost, agreed to request of the Provost the name of the person who will serve as the administrative liaison to the Faculty Senate from the Office of the Provost. It is expected that a name will be brought to the October Faculty Senate Meeting.

Provost's Memo – September 10, 2015

Dr. Tony Graham

Dr. Graham referred Senators to the AggieConnect portal for information on the Academic Restructuring and Program Analysis Initiative.

Academic Restructuring Steering Committee Update

Drs. Meyerson, Redd and Highsmith-Quick

The Academic Restructuring Steering Committee has been holding weekly meetings in preparation for its September 30 reporting deadline. A faculty survey was announced. The Committee solicited the input of all faculty in the completion of the survey. Survey findings will be incorporated in the Committee report. Questions arose concerning the tight deadline for the completion of the report and whether the report was 'an interim report.' Dr. Highsmith-Quick noted that the Committee's charge did not state that the report would be 'an interim report' nor did it say that it is a final report. Additional questions may be emailed to Drs. Meyerson, Redd and Highsmith-Quick.

Adjournment

There being no further business, the meeting adjourned at 4:25 p.m.

NEXT MEETING: October 27, 2015 at 3:00 p.m. in Academic Classroom Building (A101)

Nina R. Ingram
Recorder